

Notice of Lostwithiel Area U3A 2023 Annual General Meeting

The tenth Lostwithiel Area U3A AGM is to take place in the Church Rooms on Monday 3rd July 2023. The meeting will start at 2 pm with a talk from a guest speaker.

We will then hold our AGM followed by refreshments.

AGENDA

1. Guest Speaker
2. Apologies for Absence
3. Opening remarks by the Chairman
4. Adoption of Minutes from 9th AGM (please see website)
5. Financial Report – Presentation of Accounts for 2022 - 2023
6. Approval for the appointment of an Examiner for the accounts for 2022 – 2023
7. Election of Officers and Committee
8. Refreshments

Election of Lostwithiel Area U3A Management Committee

Keeping track of the general administration, the finances, the publicity, the work of the activity groups, the speakers, the website, and the general meetings is not difficult, but it does need people to do it. Please consider standing for the committee. It is not a lifetime commitment, as the Constitution limits the number of years for which officers and committee members can serve.

If you would like to stand, please complete the nomination form, and send it by **19th June** to the address on the form. You must obtain a proposer and seconder who are not currently committee members.

The whole committee stands down at the AGM.

The Management Committee posts will consist of four Officers (Chair, Vice Chair, Business Secretary and Treasurer).

Nominations are also invited for Committee Members. The roles of these members include Membership Secretary, Groups Coordinator, Speaker Secretary and Publicity Officer.

The appointment of committee members to specific roles will be made after the AGM. The Vice Chair may have an additional role on the committee.

If there is only one nomination for an officer post that person should be deemed to be appointed; if there is more than one nomination a vote should be held. If there are not more than 11 nominations for the other committee members all the candidates should be deemed appointed.

If you need any more information about any of the roles, please talk to any current committee member or phone 01208 873792.

Sandra Marten
Business Secretary Lostwithiel Area U3A_
June 2023

Nomination of Lostwithiel Area U3A Officers and Committee Members

This nomination Form should be returned to: **Lostwithiel Area U3A, c/o Polmena House, Polmena Lane, Lostwithiel, PL22 0LB** no later than 14 days before the AGM, i.e., **before 19th June 2023**.

Please note:

1. The existing Committee cannot nominate/ propose existing Committee Officers or Members.
2. Lostwithiel Area U3A members who are Officers or other Committee Members of another U3A cannot stand for the Lostwithiel Area U3A Committee.
3. All parties must be members of Lostwithiel Area U3A.

NOMINATION FORM

LOSTWITHIEL AREA U3A MANAGEMENT COMMITTEE 2023/24

Position: Please circle

Chair / Vice Chair / Business Secretary / Treasurer / Committee Member

PLEASE PRINT NAMES

Name of NomineeSignature of Nominee

Proposer.....Signature of Proposer.....

Seconder.....Signature of Seconder.....